

Film Studies Program
**Film Studies 4409E - Undergraduate Thesis
Agreement/Consent of Supervision**

Student Name:

Email:

Student Number/Faculty:

Thesis topic:

Short Proposal:

3 Research Questions:

Thesis Supervisor:

Name/Signature

Date

Second Reader:

Name/Signature

Date

The supervising professor will be responsible for finding a second reader. [One of the readers must be a full-time member of the Film Studies Program]. Together they will assign a grade which will be given to the Department of English & Writing Studies within one week after the end of classes. **Please return to: Undergraduate Studies Office, University College, 2401B.**

Undergraduate Thesis Description: Individual instruction in the selection of a topic, the preparation of materials, and the writing of a thesis. Students who wish to take this course must apply to the Program Director of Film Studies. The course is restricted to students in their fourth year of an Honours Specialization in Film Studies. Prerequisites: Registration in fourth year of an Honours Specialization in Film Studies and permission of the Department. Permission is normally granted only to students having at least a high "B" average. 1.0 course. **The thesis must be submitted for assessment by the final day of classes.**

Planning your Program of Study: If you are considering enrolling in Film 4409E for the next academic year, it is recommended that you select a topic and book an appointment to discuss this topic with an appropriate Faculty member before the end of the April exam period. Over the next two months you should develop your topic into a thesis proposal that delineates an argument, a methodology and 3 key research questions (no more than one page). This document is not meant to be a point of departure for your research and will no doubt have to be revised as you learn more about your topic. This information should be entered into the 4409E form available online. Once the form is complete, it should be sent to the Faculty member you have approached for supervision for his/her approval. **After obtaining your supervisor's signature on the form, you must then submit this document for final approval to the Undergraduate Studies Office by May 30th,** although a late submission of this form may also be acceptable.

Responsibilities of the Student:

1. Discussing with the supervisor the type of guidance and comment they find most helpful, and agreeing on a set schedule of meetings.
2. Taking the initiative in raising problems or difficulties, however, elementary they may seem.
3. Maintaining the progress of the work in accordance with the stages agreed with the supervisor, including in particular the presentation of written material as required in sufficient time to allow for comments and discussion before proceeding to the next stage.
4. Producing a first draft no later than the first week in March.

Responsibilities of the Supervisor:

1. Giving guidance about the nature of research and the standards expected (including standards of presentation, e.g. in relation to referencing and presenting bibliographic material), about the planning of the research program, about literature and sources, and about the problem of plagiarism.
2. Requesting written work as appropriate, and returning such work with constructive criticism and in reasonable time.
3. Maintaining contact through regular meetings.
4. The supervising professor will be responsible for finding a second reader [one of the readers must be a full-time member of the Film Studies program.] Together they will assign a grade which will be given to the Undergraduate Studies Office within one week after the end of classes.

Getting Started—Assignment 1: The Film Studies program recommends that, in consultation with your supervisor, you undertake the construction of a bibliography upon which you will base the writing of a general literature review of your topic's key concepts.

Research Forums: To provide thesis students with peer support and opportunities for discussing their work in progress research forums or a thesis symposium might be held during the academic year. In addition, students are encouraged to present a 20-minute paper based on their research findings at an undergraduate research symposium or international conferences on film and media (such as the Society for Cinema and Media Studies Undergraduate Conference or the Film Studies Association of Canada conference). Please discuss this in more depth with your supervisor. This component of 4409E is optional.

Meetings: During the first week of the Fall semester you should meet with your supervisor to schedule regular meeting times.